

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



Minutes of the
74th meeting
of the
Executive Council

Held on
16.02.2024
At 11:30 A.M.

(HYBRID MODE)

**VENUE: COMMITTEE ROOM, VICE CHANCELLOR'S OFFICE, CDLU,
SIRSA.**

CHAUDHARYDEVILALUNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)



No. Acad./AC-I/124/2024/ 21999-22015

Dated: 16/2/24

Through E-mail

To

All Members of the Executive Council,
Chaudhary Devi Lal University,
Sirsa.

Sub: Minutes of the 74th Meeting of the Executive Council held on 16.02.2024 through Hybrid mode.

Sir/Madam,

Kindly download the attached minutes of the 74th meeting of the Executive Council held on 16.02.2024 at 11:30 AM.

The discrepancies, if any, in recording the minutes, may be intimated to this office within a week.

Yours faithfully,

REGISTRAR

DA/as above.

Endst. No. Acad./AC-I/124/2024/ 22016-22017

Dated: 16/2/24

Copy of the above is forwarded to the following for information:

1. The Secretary to Governor of Haryana and Chancellor, Chaudhary Devi Lal University, Sirsa (for kind information of Hon'ble Governor-Chancellor), Haryana Raj Bhawan, Chandigarh.
2. The Director, General Higher Education, Haryana, Plot No. 8-9, Shiksha Sadan, Block-C, Sector-5, Panchkula.

REGISTRAR

Endst. No. Acad./AC-I/124/2024/ 22018-2020

Dated: 16/2/24

Copy of the above is forwarded to the following for information:

1. Director, UITDC with the request to upload the minutes on the University website.
2. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), Chaudhary Devi Lal University, Sirsa.
3. P.A. to Registrar (for kind information of the Registrar), Chaudhary Devi Lal University, Sirsa.

Deputy Registrar (Academic)

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

MINUTES OF THE 74TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 16.02.2024 AT 11:30 A.M. THROUGH HYBRID MODE

The following were present:

- 1 **Prof. Ajmer Singh Malik**
Vice Chancellor
Chaudhary Devi Lal University, Sirsa. Chairman/Ex. Officio Member
- 2 **Sh. Bhupendra Singh**
Deputy Secretary Finance (Online) Ex. Officio Member
(Nominee)
The Secretary to Government,
Haryana Finance Department,
Chandigarh.
E-mail: secretaryfinanceharyana@gmail.com
- 3 **Sh. Bhanwar Singh**
O/o DHE, Panchkula. (Online) Ex. Officio Member
(Nominee)
The Secretary to Government,
Haryana Higher Education Department, Chandigarh.
E-mail: unpdghehry@gmail.com
E-mail: hechrynpel@gmail.com
jdadmne@gmail.com
- 4 **Sh. Sanjeev Kumar,**
Deputy Director (Online) Ex. Officio Member
(Nominee)
The Secretary to Government,
Haryana Technical Education Department,
Chandigarh.
E-mail: dgte.hry@techeduhry.gov.in,
fcte@hry.nic.in
5. **Prof. Nivedita**
Dean Faculty of Education
Chaudhary Devi Lal University, Sirsa. Member
E-mail: doedu@cdu.ac.in
- 6 **Prof. Rani Devi,**
Dean, Faculty of Life Sciences
Chaudhary Devi Lal University, Sirsa. Member
E-mail: dolifesc@cdu.ac.in
- 7 **Prof. Pankaj Sharma**
Dean, Faculty of Humanities
Chaudhary Devi Lal University, Sirsa. Member
E-mail: dohumanities@cdu.ac.in

8. **Prof. Surinder Singh,** Member
 Dean, Faculty of Commerce & Management,
 Chaudhary Devi Lal University, Sirsa.
 E-mail: SSKCDLU@gmail.com
- 9 **Prof. S.K. Gahlawat,** Member
 Dean Academic Affairs
 Chaudhary Devi Lal University, Sirsa.
 E-mail: skgcdlu@gmail.com
- 10 **Dr. Poonam Wadhwa, Principal** (Online) Member
 MP College for Women, Mandi Dabwali, Sirsa
 E-mail: mp.college@rediffmail.com
- 11 **Sh. Ram Kumar Jangra, Principal** (Online) Member
 Govt. College for Women, Sirsa
 gcwsirsa@yahoo.com
- 12 **Prof. Raj Kumar** Member
 Department of Biotechnology,
 Chaudhary Devi Lal University, Sirsa.
rajsalar@cdu.ac.in
rajsalar@rediffmail.com
- 13 **Prof. Anil Monga** (Online) Member
 Centre for Police Studies, Panjab University,
 Chandigarh.
 Email: mongaak@gmail.com
 mongaak@pu.ac.in
- 14 **Prof. Asha Kawatra** (Online) Member
 Incharge, International Affairs Cell,
 CCS, HAU, Hisar.
 E-mail: ashakawatra@gmail.com
- 15 **Dr. Rajesh Kumar Bansal** Secretary
 Registrar,
 Chaudhary Devi Lal University, Sirsa.
 E-mail: registrarcdlu@cdu.ac.in

At the outset, the Registrar and the Vice-Chancellor welcomed the members of the Executive Council. Thereafter, the agenda items were taken up:

74.1 To confirm the minutes of the 73rd meeting of the Executive Council held on 20.10.2023.

Confirmed.

Further RESOLVED that the prize money of winners of National Youth Festival at Fifth Position approved by the Executive Council vide resolution No. 73.22 be rectified as Rs. 4000/- instead of Rs. 6000/-.

74.2 To note the follow up action on the decisions taken in the 73rd meeting of Executive Council held on 20.10.2023.

Noted.

74.3 To note the action taken by the Vice-Chancellor with respect to assigning the additional duties of Chairperson, Department of Chemistry to Dean, Faculty of Physical Sciences in addition to her own duties for smooth functioning of the department, with immediate effect till further orders as per Statute 22(1)(d) of the University Act.

Noted.

74.4. To consider and approve the minutes of the Selection Committee for upward movement/promotion under CAS from the post of Associate Professor to the post of Professor i.e. from Stage-IV to Stage-V, in respect of University Teachers as detailed below:

| S. No | Name & Designation | Department | Date of meeting of Selection Committee | w.e.f. |
|-------|--|---------------------------------|--|------------|
| 1. | Dr. Anju, Associate Professor | Energy & Environmental Sciences | 20.11.2023 | 29.10.2022 |
| 2. | Dr. Mohd. Kashif Kidwai, Associate Professor | Energy & Environmental Sciences | 20.11.2023 | 25.10.2023 |

Considered and approved.

74.5. To consider and approve the following proposed amendments in Statute 11(II)(a)(v) of Chaudhary Devi Lal University Act, 2003 w.r.t. Executive Council and its constitution:

11 (II) Other members-

(a) Five Deans of the Faculties one from each of the following categories:

| | Existing clause | Proposed Clause |
|-------|--|-----------------|
| (i) | Dean, Faculty of Physical Sciences and Dean Faculty of Life Sciences, by rotation; | No Change |
| (ii) | Dean, Faculty of Commerce & Management and Social Sciences by rotation; | No Change |
| (iii) | Dean, Faculty of Humanities and Law by rotation; | No Change |
| (iv) | Dean, Faculty of Indic Studies and | No Change |

| | | |
|-----|---|--|
| | Education, by rotation; | |
| (v) | Dean, Faculties of Engineering & Technology and Medical Sciences by rotation; | Dean, Faculty of Engineering & Technology and Medical and Allied Sciences by rotation; |

Considered, approved and recommended for the assent from the Hon'ble Chancellor.

- 74.6 To consider and approve the action taken by the Vice Chancellor to constitute an Inspection Committee to inspect Govt. National College, Sirsa to start new courses i.e. BBA, PGDCA and M.Sc. Chemistry for the Academic Session 2023-24 as per orders issued by the Director General Higher Education, Haryana vide Memo No. 03/01-2023 C-1(4) dated 01.06.2023 and No. KW 03/01-2023 C-1 (4) dated 28.07.2023.

Considered and approved.

- 74.7 To consider and approve the minutes of the Selection Committee for upward movement/promotion under CAS from the post of Associate Professor to the post of Professor i.e. from Stage-IV to Stage-V, in respect of University Teachers as detailed below:

| S. No. | Name & Designation | Department | Date of meeting of Selection Committee | w.e.f. |
|--------|---|--------------------|--|------------|
| 1. | Dr. Ashok Kumar S/o Sh. Sat Narain, Associate Professor | Physical Education | 09.12.2023 | 22.08.2022 |
| 2. | Dr. Ashok Kumar S/o Sh. Kanwal Singh, Associate Professor | Physical Education | 09.12.2023 | 22.08.2022 |
| 3. | Dr. Ishwar Singh, Associate Professor | Physical Education | 09.12.2023 | 15.10.2022 |

Considered and approved.

- 74.8 To note the action taken by the Vice-Chancellor under section 11(6) of the University Act 2003 to start/open Govt. College, Fatehabad (District Headquarter) with an intake of 02 Units (160 seats) in Arts Stream with English, Hindi, History, Political Science, Geography, Economics, Mathematics, Computer Science, Physical Education subjects and 01 Unit (80 seats) in Commerce Stream from the Academic Session 2023-24.

Noted.

- 74.9 To consider the recommendations of the Committee constituted on the matter related to grant of Earned Leave/Compensatory Leave in lieu of additional work done by the University teachers during vacations under Rule 19.4.1(a) of University Accounts Code.

Considered and approved.

Further RESOLVED that a committee comprising the Dean Academic Affairs, Prof. Raj Kumar (Department of Biotechnology) and Finance Officer, CDLU Sirsa be constituted for reviewing the extension of benefit to the teachers holding additional charge of Controller of Examinations, Librarian, Director etc.

74.10 To consider the matter regarding missing file "Subscription of Indian and foreign print + online journals" year-2018.

Prof. Pankaj Sharma left the meeting when this agenda was taken up.

Considered and approved that two months' more time be given to Dr. Rajiv Vij, Deputy Librarian for explaining his position.

74.11 To note the action taken by the Vice-Chancellor regarding appointment of Prof. S.K. Gahlawat, Department of Biotechnology, as Dean Academic Affairs for two years w.e.f. 18.12.2023, as authorized by the Executive Council in its 57th meeting held on 20.06.2020 vide resolution no. 2 of any other item.

Prof. S. K. Gahlawat left the meeting when this agenda was taken up.

Noted.

74.12 To note the action taken by the Vice Chancellor under section 23(4) of University Statutes for Engagement of Ms. Sonika as NCC Trainer/ Instructor for a period of six months i.e. 14.12.2023 to 13.06.2024.

Noted.

74.13 To consider and approve the revision of rates of remuneration for scrutiny of results by the Results Branch implemented w.e.f. December, 2021 examinations.

Considered and approved.

74.14 To report the action taken by the Vice Chancellor regarding condone the late fee as switching over process has disturbed the schedule of examination (Special Examination conducting in September 2023) but that was essentially required for timely declaration of result.

Noted.

74.15 To report the action taken by the Vice-Chancellor regarding exemption of penalty of Rs.100/- per day for acceptance of examination forms two days before the commencement of examinations of December 2023 only.

Noted.

74.16 To note the action taken by the Vice Chancellor regarding approval of MoU executed between Department of Business Administration, Chaudhary Devi Lal University, Sirsa and American Institute of Management and Technology (AIMT), USA signed by the authorized signatories of both the Institutions.

Noted.

Further RESOLVED that the information in this regard be sent to the Foreign Cooperation Department, Haryana, Chandigarh.

74.17 To note that His Excellency, the Governor-Chancellor, Chaudhary Devi Lal University, Sirsa in exercise of power conferred upon him by sub Section (3) of Section 11 of Chaudhary Devi Lal University, Sirsa Act, 2003 has extended the term of Prof. Ajmer Singh Malik as Vice-Chancellor of this University by one more year i.e. till 23.12.2024 or till he attains the age of 68 years whichever is earlier on the same terms and conditions.

Noted.

Further RESOLVED that thanks letters be written to the i) Hon'ble Chancellor, Chaudhary Devi Lal University, Sirsa, ii) Chief Minister, Haryana and iii) Deputy Chief Minister of Haryana for extending the term of Prof. Ajmer Singh Malik as Vice-Chancellor of this University by one more year. .

74.18 To note the action taken by the Vice-Chancellor under section 11(6) of the University Act 2003 to constitute an Inspection Committee to inspect Govt. College for Women, Sirsa to start new courses i.e. BCA, BBA and B.A.-Computer Application/Computer Science for the Academic Session 2023-24 as per orders issued by the Director General Higher Education, Haryana vide Memo No. 03/01-2023 C-1(4) dated 01.06.2023.

Noted.

74.19 To note the action taken by the Vice-Chancellor for allowing Extra Ordinary Leave (fifth year) i.e. 28.01.2024 to 27.01.2025 as a special case in respect of Dr. Ravinder Pal Ahlawat, Professor, Department of Physical Education.

Noted.

74.20 To consider and approve the recommendations of the Committee dated 25.01.2024 (constituted vide No.Estt.-R/R-4/2024/717-720 dated 24.01.2024) regarding to review/finalize the Essential Qualifications, Selection Criteria, Self-Assessment Proforma for direct recruitment to the post of Controller of Examinations approved by the Executive Council in its 70th meeting held on 14.02.2023 vide Resolution No. 70.32.

Considered and approved.

74.21 To consider the Proceedings of Meeting of the Committee constituted by the Vice-Chancellor to look into the matter regarding regularization of the orders of financial sanction for subscription of Indian and foreign (print + online) Journals for the year-2020 held on 06.07.2023 at 11:00 AM in the office of Librarian, Vivekananda Library, CDLU, Sirsa.

Prof. Pankaj Sharma left the meeting when this agenda was taken up.

Considered and resolved that legal advice will be taken on the matter and put up in the meeting of the Executive Council.

74.22 To consider the Proceedings of Meeting of the Committee constituted by the Vice-Chancellor to examine the cost of the mutilated/damaged books lying in the room adjacent to the librarian's office on the west side and to find the person(s) responsible for the same for recovering the cost of books from their salary held on 28.07.2023 in the office of the Librarian, Vivekananda Library, CDLU, Sirsa.

Prof. Pankaj Sharma left the meeting when this agenda was taken up.

Considered and approved that two months' more time be given to Dr. Rajiv Vij, Deputy Librarian for explaining his position.

74.23 To consider the proposal for establishing and operating the retail outlet (Petrol Pump) at CDLU, Sirsa.

Considered and approved.

Further RESOLVED that Public Sector companies will be contacted for allocating retail outlet to the university.

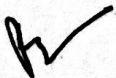
74.24 To consider the recommendations of the meeting of the committee constituted by the Vice-Chancellor, held on 25.01.2024 at 3.00 PM to finalize the Qualifications, Advertisement, Selection process criteria and other modalities for recruitment to the Non-Teaching posts sanctioned in the University, for approval of the following qualifications:

| Qualifications for Non-Teaching Posts Annexure-A | | |
|---|--|--|
| Sr. No. | Name of Posts | Recommendation of the Committee |
| 1. | Lab. Attendant Rs. 5200-20200+GP1900 (L-2) | (i) Graduation OR 10+2 with ITI (any industrial trade)/ Diploma (two years in Laboratory Technology/ Medical Technology from recognized institute) (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 2 | Peon Rs. 4440- 7440+GP1300+30SP DL | (i) Matric (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 3 | Groundsmen-cum-Gardner (Mali) Rs. 4440- 7440+GP1300+30SP DL | (i) Matric (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 4 | Sr. Technical Assistant Rs. 9300-34800+GP4000 (L-6) | (i) B.Tech. /M.Sc. in Physical Sciences/Life Sciences/ Computer Technology with at least 55% marks OR Post B.Sc. Diploma in Computer Science/Applications OR Post Graduate Diploma in Computer Science / Applications /Software OR B.Sc. Computer Science as one of the major subject OR Three years diploma in Computer Engineering with a minimum of 60% marks. (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 5 | Assistant Rs. 9300-34800 GP3600 (L- 6) | (i) Graduation with 5 years' experience as Clerk or equivalent (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 6 | Accountant Rs. 9300-34800 GP3600 (L- 6) | (i) Graduation with 5 years' experience of Accounts as clerk or equivalent Preferably in University/Govt./Semi Govt./ Autonomous Body. Knowledge of Computer/MS-Office and accounting software is desirable. (ii) Knowledge of Hindi/Sanskrit upto Matric level. |

| | | |
|----|--|---|
| 7 | Accounts Clerk Rs. 5200-20200+GP 1900+40SP (L-2) | (i) Graduate from a recognized University. (ii) The candidate shall have to qualify the Test in Computer Appreciation and Application. This test will be based on Introduction to Computer & Windows, Word Processing, Spreadsheet, Power Point, Internet Browsing and Email Management. (iii) Typing speed of 30 words per minute in English converted with equivalent key depressions as the typing speed would be tested on computers. (iv) Knowledge of Hindi/ Sanskrit upto Matric level. |
| 8 | Sanitary Inspector Rs. 5200-20200 GP2400 (L-4) | (i) 10+2. (ii) One-year duration course of Sanitary Inspector. (iii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 9 | Restorer Rs. 5200-20200+GP 1900+30SP(L-2) | (i) 10+2 with two-year diploma in Library and Information Science or Higher Qualifications in Library Science OR Matric with one-year certificate course in Library and Information Science alongwith two years experience in a School/College/University Library. (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 10 | Programmer Rs. 9,300 -34,800 +GP 5400 (Level -9) | (i) B.Tech./B.E. (CSE) or M.C.A. or M.Sc. (Computer Science with at least 55% marks, should have experience in Computer Programming OR M.Sc. (Physical Sciences) with at least 55% marks, having two years experience in Computer Programming OR M.Sc. (Physical Sciences) with at least 55% marks and D.C.A. with one year experience in Computer Programming OR B.Tech. (Non CSE) with at least 55% marks, having one year experience in Computer Programming. (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 11 | Lab. Technician Rs. 9300-34800+GP3600 (L-6) | (i) Graduation in Science/Engineering with 3 years experience in a college/university/institute/Govt. Laboratory/Workshop OR Post Graduate in Science/Engineering with one year experience in a college/university /institute/Govt. Laboratory/Work shop. (ii) Knowledge of Hindi/Sanskrit upto Matric level. |
| 12 | Clerk Rs. 5200-20200+GP 1900+40SP(L-2) | (i) Graduation from a recognized University. (ii) The candidate shall have to qualify the Test in Computer Appreciation and Application. This test will be based on Introduction to Computer & Windows, Word Processing, Spreadsheet, Power Point, Internet Browsing and Email Management. (iii) Typing speed of 30 words per minute in English/25 words per minutes in Hindi converted with equivalent key depressions as the typing speed would be tested on computers. (iv) Knowledge of Hindi/ Sanskrit upto Matric level. |

Considered and approved.

Further Resolved that 50% of vacant promotional posts (from above mentioned posts, if any) be filled through Direct recruitment (Direct/Deputation basis) for one time only in the interest of University.



74.25 To consider the Budget Estimates of Ch. Devi Lal University, Sirsa for the Financial year 2024-25 and Revised Budget Estimates for the Financial Year 2023-24.

Considered, approved and recommended to the University Court for approval.

74.26 To consider the Annual Audit Report on the Accounts of Chaudhary Devi Lal University, Sirsa for the financial year 2021-22 & 2022-23.

Considered, approved and recommended to the University Court for approval.

74.27 To consider the Balance Sheet on the Accounts of Chaudhary Devi Lal University, Sirsa for the financial year 2022-23.

Considered, approved and recommended to the University Court for approval.

74.28 To consider and approve the proceeding of selection committees regarding 12 posts of Assistant Professor advertised vide Advertisement No. ET-44/2022 to ET-85/2022.

As the orders of the Hon'ble Punjab and Haryana High Court, Chandigarh has not been received/uploaded, therefore, an emergent meeting of the Executive Council be called whenever required for the purpose.

The meeting ended with thanks to the Chair.


REGISTRAR

Approved.


VICE CHANCELLOR

